



## Practice Areas – access and setup

LexisNexis® NZ combines your subscribed LexisNexis sources with links to other important resources into easy to use Practice Area pages. These are currently available for Commercial Law, Companies, Criminal Law, Employment Law, Family Law, Intellectual Property, Litigation, Property/Conveyancing, and Wills & Estates.

### Accessing the Practice Areas

1. Click the Practice Area tab at the top of the screen. **1**
2. Click the link on the Practice Area you want to use. **2**

### Practice Areas Setup

If you sign in to LexisNexis® NZ with a password, you can select your favourite **Practice Areas** to display as tabs under the main **Practice Areas** tab for quick access.

1. Tick the box next to the **Practice Areas** you will use most often. **3**
2. Click the **Add Selected Pages** button. **4**
3. Change your selection at any time by clicking the **All Pages** tab. **5**
4. Update your **Practice Areas** selection by clicking the **Update Menu** button (appears after initial setup is completed).

### Searching within a Practice Area

1. Select the **Sources** you wish to search across using either the **Recently Used Sources** drop-down menu **6** or the **Source Types** tick boxes. **7**
2. Type your keywords into the **Search Terms** field. **8** Remember to use **AND** or another connector between your search terms. Click the **Connectors Help** link **9** or refer to the Terms and Connectors Card for more help with these.
3. Click **Search**. **10**

# Practice Areas

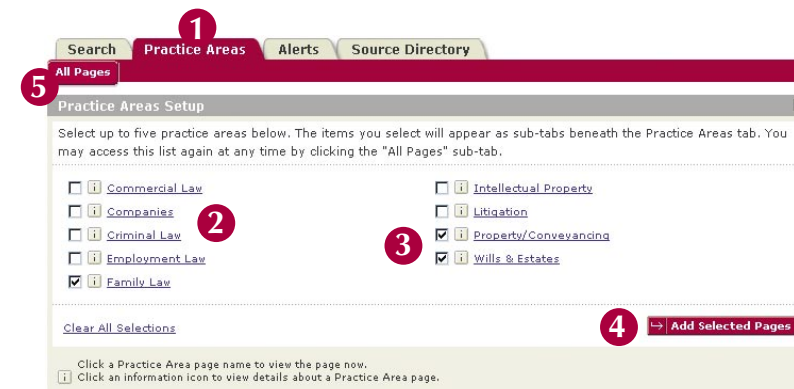


Figure 1: Practice Areas Access and Setup



Figure 2: Practice Area Search Form



## Practice Areas – other features

### Common Tasks

Use **Common Tasks** to quickly and easily undertake common research tasks such as finding the full text of a case or finding a precedent.

1. Select one of the tasks from the drop-down menu. **1**
2. Enter your search terms. **2**
3. Click the **Go** button. **3**

**Note:** For more refined searching use the Practice Area search form or a content specific search form.

### Practice Area Sources

Use the **Practice Area Sources** panel to search or browse commonly used sources relevant to the practice area. **4**

- Click on the title of a source to automatically launch the **Content Specific Search Form** associated with that source (e.g. *Cases for New Zealand Law Reports*, *Commentary for The Laws of New Zealand*). **5**

**Note:** See the Cases, Legislation, Commentary and Forms & Precedents Quick Cards for more information on searching using the **Content Specific Search Forms**.

- Click the **Browse** link next to a source to view the **Table of Contents** for that source. **6**

**Note:** Not all sources can be browsed, e.g. *Linxplus*.

### Related Links

- **Recent Developments** – Use these links to access the latest Update Bulletins for Services (looseleaf publications), read recent articles, or to find the latest cases. **7**
- **Related Searches** – Use these links to quickly access relevant legislation and other search forms. **8**
- **Resources and Tools** – Use these links to open other useful websites, such as government departments. **9**
- **View Tutorials** – Watch short movies that step you through the basics of using LexisNexis® NZ. **10**

# Practice Areas

Figure 1: A Practice Area Page. This example shows the Family Law Practice Area page.