

Lexis Affinity Introduction to Excel Reports and queries

KEY FACTS

Delivery:

Online Seminar

Course Duration:

1 hour

Description:

The Introduction to excel reports and queries course will show you how to link excel to the Affinity database and query the Affinity database.

The content of the course will include:

- Understanding the basic table structure of Affinity for reporting
- Creating a connection from excel to affinity
- Changing the external data properties of a report
- Have an understanding on how to edit the query after creating the query
- Create a pivot style report